



Sam Black Award Guidelines – 2017 cycle

Dorothy Somerset Award – next cycle 2018

Inaugurated in 1999, these **biennial awards** pay tribute to legendary UBC figures Sam Black, a well-known artist and educator whose 41-year association with UBC began in 1958 as a professor of Fine Arts and Art Education, and Dorothy Somerset, former director of the UBC Players' Club and the driving force behind the establishment of the Frederic Wood Theatre.

Criteria

These **biennial awards**, consisting of a certificate and prize in the amount of \$1,000 are comparative to each other and deemed UBC's highest honours in the Arts and Education disciplines. The **Sam Black Award** recognizes faculty members who have made outstanding education and development contributions to (and should include outstanding performance in) the fields of Art, Music, Creative Writing, and Theatre and Film and outstanding accomplishment in scholarship in the fields of the Fine and Creative Arts. The **Dorothy Somerset Award** recognizes faculty members who have made outstanding contributions to (and should include outstanding performances in) the fields of Art, Music, Creative Writing, Theatre and Film.

Eligibility

The recipient must be a full-time member of his or her Department, and must have spent at least five (5) years on the staff of the University of British Columbia. **Recipients are only eligible for ONE of the Dorothy Somerset and/or Sam Black Award in his or her lifetime.**

Nominators

Faculty members may not apply for the Award on their own behalf; two to three tenure track faculty members in the nominee's Faculty must nominate them. Nominators will complete all documentation and submit it to the Dean. The Dean's Office should forward final nomination packages to the Faculty Awards Officer, for adjudication by the Faculty Research Awards Committee.

Dean's Acknowledgement

The Dean must be informed of the intention to submit a nomination and the name of the proposed nominee in order to eliminate duplication (via signature on nomination form). Deans are specifically requested to **not** rank nominations.

Sam Black Award Deadline: October 15, 2017

Contact: brenda.carrier@ubc.ca, 604-822-6010



Documentation Required for Nomination

Please create a nomination package including the following documents in the order listed:

1. **Completed Nomination Form** can be downloaded at:

<https://research.ubc.ca/support-resources/awards-honours-support/internal-faculty-awards-deadlines>

- 50 Word Citation (Please see nomination form)
- In 50 words or fewer summarize the nominee's primary scholarly contribution.
- Use language that would be understood by a non-expert.

3. **Nomination Letter**

- A joint letter of nomination signed by all nominating individuals. Explain how the nominee meets the award criteria and why the candidate should be selected to receive the award.

4. **Official UBC CV format is required**

- Please visit <http://www.hr.ubc.ca/faculty-relations/administrator-tools/forms/> for guidelines.
- Be sure to include an up-to-date, complete list of his or her publications.

5. **(Three) External Letters of Support**

- It is the responsibility of the nominators to collect (three) support letters for the nomination file.
- Referees should be external to UBC and internationally recognized in their field (i.e. outside of UBC and preferably one from outside of Canada).
- Referees must be at arm's length and may not include thesis or dissertation supervisor(s), anyone the candidate has supervised, or anyone with the candidate has collaborated (as coauthor or co-investigator) within the past 24 months.
- At least one letter should be solicited from a professional, rather than academic source.
- Letters in excess of three will not be considered.
- References are deemed crucial in the selection process thus letters should be objective assessments of the nominee's suitability for the prize.

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