

UBC Faculty Research Awards - FAQs

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General

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Applicants – Killam Faculty Research Fellowship

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9. The Guidelines state that the Fellowships are open to "fulltime faculty members with tenure or tenure-track at the University of British Columbia. Apart from the requirement for tenure, there is no restriction as to academic rank." Does that mean you must have tenure before you apply?

Nominators – Biely, McDowell, Black, Somerset, President's Award & Killam Prizes

1. Can I re-nominate a faculty member whom I nominated unsuccessfully in a previous competition?

Deans

1. You've asked that I not rank the applications for the Killam Research Fellowship prior to sending them for adjudication; can I rank the nominations for the other awards and prizes?
2. If I have a number of nominations coming through for one award, can I pre-screen the nominations and

send only those which I deem the best?

General

1. What are the deadlines?

- a. UBC Killam Faculty Research Fellowship – September 15
- b. President's Award for Public Education through Media – September 15
- c. UBC Killam Faculty Research Prizes – October 1
- d. Jacob Biely Faculty Research Prize – October 15
- e. Charles A. McDowell Award for Excellence in Research – October 15
- f. Dorothy Somerset and Sam Black Awards (Biennial schedule) – October 15

2. Where can I find the application and nomination forms?

Submission forms and guidelines are available at:

<https://research.ubc.ca/support-resources/awards-honours-support/internal-faculty-awards-deadlines>

3. Who judges the nominations/applications?

The Faculty Research Awards Committee; a volunteer committee constituted by the VP Research with members drawn from both the Arts and Science disciplines. Any questions regarding the Committee should be sent through the Faculty Awards Officer, Brenda Carrier.

4. When will the winners be announced?

The results are announced at the end of January

5. Are there further resources to help with my submission?

Nominators may access the VPRI Award Document Library to access model letters, research plans and a listing of past recipients on our SharePoint site. A CWL login and access via a campus network or VPN is required: <https://vpri.share.ubc.ca/Awards>

6. Who can I contact if I have questions?

Please contact the Faculty Awards Officer brenda.carrier@ubc.ca or at 604-822-6010.

Applicants – Killam Faculty Research Fellowship

1. Can I submit my application form electronically?

Yes, for specific instructions and guidelines, please visit:

<https://research.ubc.ca/support-resources/awards-honours-support/internal-faculty-awards-deadlines>

2. How detailed and technical should my research plan be?

Your research plan should clearly explain your planned research within a maximum of 2 pages at no less than a 10 pt font. As far as technical detail goes, there is no steadfast rule; however, when writing the plan keep in mind that the adjudicators may not be technically familiar with your research area.

3. What information should be included in the letters of support for the Killam Fellowship?

The content of the support letters is up to your referee, but there are a few key points that should be discussed: (a) the referee's relationship to the applicant, (b) the applicant's research record, (c) the quality of the research plan, (d) and a summary of why the research is important

4. I am planning to visit multiple researchers and institutions during my sabbatical. I won't be in one place for the whole year. Do I need to get an institutional letter?

A letter of invitation is required from each institution the applicant will visit where the institution will provide resources (space, materials (including archival materials), equipment, etc.) essential to completing the research program proposed.

5. What should the institutional support letter say?

It must indicate that the institution supports the proposed visit and will provide the resources required to complete the work that is to be undertaken there.

6. Is it possible to be apply for a Killam Research Fellowship for a 6-month sabbatical?

This is not typically done, but yes, it is possible. Applicants should consult with the Faculty Awards Officer in advance of submitting an application for a 6-month sabbatical.

7. What are the eligibility dates for the Fall 2016 Fellowship competition?

Study leaves with start dates between July 1st, 2016 and July 1st, 2017 are eligible.

8. I will have already started my study leave by the time the application is due. Should I still apply?

Yes, if you began your study leave on or after July 1, 2016

9. The guidelines state that the Fellowships are open to "fulltime faculty members with tenure or tenure-track at the University of British Columbia. Apart from the requirement for tenure, there is no restriction as to academic rank." Does that mean you must have tenure before you apply?

No, you do not require tenure, however; tenured applicants generally apply for the Killam Fellowship.

Nominators – Biely, McDowell, Black, Somerset, President's Award & Killam Prizes

1. Can I re-nominate a faculty member whom I nominated unsuccessfully in a previous competition?

Yes. Please make sure the nomination package is fully up-to-date, which includes the referee letters.

Deans

1. You've asked that I not rank the applications for the Killam Research Fellowship prior to sending them for adjudication; can I rank the nominations for the other awards and prizes?

No

2. If I have a number of nominations coming through for one award, can I pre-screen the nominations and send only those which I deem the best?

No