CALL FOR EXPRESSION OF INTEREST

Indigenous Advisory Committee

Indigenous Research Support Initiative

Information for Interested Applicants

The Office of the Vice President Research and Innovation at UBC is committed to supporting community-based Indigenous research for and with Indigenous communities working in partnership with UBC. As part of this commitment, the Indigenous Research Support Initiative has been established. To ensure that the work of the new initiative is reflective of the needs and processes of the Indigenous communities with whom we collaborate, we will establish an Advisory Committee that is comprised of individuals from Indigenous communities, faculty and staff from UBC.

Purpose of the Committee

The Indigenous Advisory Committee is a formal advisory body to the Indigenous Research Support Initiative. Its purpose is to provide culturally-relevant advice, leadership and guidance to the staff and leadership team of the Indigenous Research Support Initiative on matters relating to but not limited to: strategic direction of the network, research and ethics protocols, community outreach, governance, procedures and processes of the network.

Appointments and Composition

The Advisory Committee will be made up of up to 5 community members, 4 faculty members (2 from UBC-V and 2 from UBC-O) and 2 staff members. Committee members will serve 2 to 3-year terms with staggered end-dates to ensure continuity of the committee roles and responsibilities.

Selection criteria

The Indigenous Advisory Committee shall be comprised of individuals with relevant expertise, demonstrated knowledge and community perspectives that pertain to effectively carrying out the committee’s functions. Roles and responsibilities include:

- Demonstrated commitment to community action through involvement in one or more of the following areas:
  - Health
  - Natural Resources
  - Community Planning
  - Economic Development and Business
  - Housing and Infrastructure
  - Language, Education and Culture
  - Governance
  - Other (please specify)

- Understanding and interest in collaborative, community research.
- Experience working with post-secondary institutions.
- Skills and knowledge that will assist the Indigenous Research Support Initiative in achieving its outcomes with a focus on new and improved partnerships between Indigenous communities and UBC.
- Availability and commitment to attend scheduled and extraordinary committee meetings.

Meeting times

The Indigenous Advisory Committee will meet a minimum of 2 times within a one-year period, in addition to special meetings called by the staff and leadership of the Initiative on specific issues that require immediate attention.

There are expectations that there will be some work required to be undertaken by committee members between meeting times and the need for flexibility to attend in the case of special or extraordinary meetings.
Expression of Interest Application

Indigenous Advisory Committee members will be appointed by a selection committee that includes members of the interim advisory group in accordance with the committee’s Terms of Reference.

The Expression of Interest should include the following:

- Maximum two-page letter.
- Full name, address and contact information.
- Community or organization affiliation.
- Reason(s) why you would like to be appointed to the Indigenous Advisory Committee.
- Brief summary of skills, expertise, knowledge and attributes you would contribute to the Committee.

Interested applicants are asked to refer to the Terms of Reference (https://research.ubc.ca/IRSI-Advisory-TOR) for more information before submitting Expression of Interest.

Expression of Interest Closing Date:

For those interested please submit your Expression of Interest by June 8, 2018 by email to qatuwas.brown@ubc.ca or by mail to:

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