



Killam Faculty Research Prize

Izaak Walton Killam Memorial Fund

2017 Guidelines

Established in 1986, the UBC Killam Research Prizes are awarded annually to top campus researchers. Up to ten prizes in the amount of \$5,000 each will be awarded to fulltime faculty members in recognition of outstanding research and scholarly contributions. All fields of research are included.

Five prizes are awarded for the types of scholarly activity associated with NSERC and CIHR, and five for the types associated with SSHRC and the Canada Council. Each type is adjudicated by a subcommittee, the Science and Applied Science Subcommittee or the Arts and Humanities Subcommittee.

At least three prizes in each of the groups are allocated to faculty in the Senior Category (faculty members who have held their final degree for more than 12 years as of the closing date for nominations), but typically at least one junior prize is also awarded.

Eligibility

Nominees must have held appointment at UBC for at least 36 months (3 years) as of the closing date for nominations.

- The UBC Killam Research Prize may be held only while the recipient is a full-time member of faculty.
- A Prize is tenable during a period of study leave; for other types of leave, it is deferred until the recipient returns to the University.
- A faculty member is eligible for only one Killam Research Prize in their lifetime.
- Those in receipt of a Charles McDowell Award for Research Excellence (UBC's ultimate award for young scientists and engineers) will **NOT** be considered.

Nominators

Faculty members may not apply for the Killam Prizes on their own behalf; two to three tenure track faculty members in the nominee's Faculty must nominate them. Nominators will complete all documentation and obtain signature from the Dean. Final nomination packages are submitted to the Faculty Awards Officer, for adjudication by the Faculty Research Awards Committee.

Dean's Acknowledgement

The Dean must be informed of the intention to submit a nomination and the name of the proposed nominee in order to eliminate duplication. Deans are specifically requested to **not** rank nominations.

Killam Faculty Research Prize Deadline: October 1, 2017

Contact: brenda.carrier@ubc.ca

Note: If a competition deadline falls on a weekend or statutory holiday, the deadline will move to the next business day
All nominators will be advised of the status of their nominations on January 31.



Documentation Required for Nomination

Please create a nomination file with the following documents in the order listed. Electronic submissions can be sent to brenda.carrier@ubc.ca.

1. Killam Prize Nomination Form (can be downloaded at:

<https://research.ubc.ca/support-resources/awards-honours-support/internal-faculty-awards-deadlines>

- A 50 Word Citation (please see nomination form)
- In 50 words or fewer summarize the nominee's primary scholarly contribution.
- Use language that would be understood by a non-expert.

2. Nomination Letter (Two page maximum)

- Nominators are asked to submit ONE collective letter signed by all nominating individuals. **The nomination letter should not be more than two pages in length, font size no smaller than 11 pt.** Letters exceeding the two page maximum will **not** be accepted.
- The letter should frame the achievements of the candidate for a non-specialist, multidisciplinary, university-wide committee.
- It should set the subject matter and the contribution of the research. It should also illustrate how the candidate has had an impact in his or her field.
- The letter should explain how the nominee meets the award criteria and why the candidate should be selected to receive the award.
- The letter must be signed by all nominators, showing clearly the name and title and affiliation of each nominator.

3. The Official UBC CV is required

- Please visit <http://www.hr.ubc.ca/faculty-relations/administrator-tools/forms/> for guidelines.
- Be sure to include an up-to-date, complete list of his or her publications.

4. Three External Support Letters

- It is the responsibility of the nominators to collect **three** support letters for the nomination file. **Letters must be signed.** Letters in excess of three will **not** be considered.
- Referees should be external to UBC and internationally recognized in their field (i.e. outside of UBC and preferably one from outside of Canada).
- Referees must be at arm's length and may not include thesis or dissertation supervisor(s), anyone the candidate has supervised, or anyone with the candidate has collaborated (as coauthor or co-investigator) within the past 24 months.

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- References are deemed crucial in the selection process thus letters should be objective assessments of the nominee's suitability for the prize.

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